

## **The National Leadership Program Development/Fundraising Fellowship**

### **Who We Want**

The National Leadership Program is ideal for people who want to gain skills and contacts while making a positive difference for people with disabilities. We are looking for thoughtful and results-driven individuals who want to achieve breakthrough results while getting hands-on experience. The fellowship is for college and graduate students, as well as for people transitioning into the workforce for the first time, or back into the workforce after a break.

### **Fellowship Duties**

The fellows will work closely with our Fellowship/Leadership Director and Development and Operations Associate. Individual projects will be assigned based on an individual's unique skill set and their own ability to "bring something to the table." Tasks might include grant and proposal writing, prospect research, and attending donor and prospect meetings. Development fellows will join supervisors at workshops and webinars that pertain to development.

Each fellow will receive as many opportunities to learn new skills, network, and gain direct experiences. In addition to hands-on work experiences, all fellows will participate in special presentations by guest speakers and intensive strategic communications workshops. A career plan will be developed by each fellow that will enable him or her to gain appropriate workplace experience while contributing directly and measurably to RespectAbility's impact. Upon the completion of the fellowship program, applicants can expect to come away with excellent experience in the field of strategic communications and policy, fair knowledge of issues for people with disabilities, and leadership skills to help them grow into confident advocates.

### **Important Details for Applicants**

- Excellent communication, organizational, and research skills are strongly preferred, and fellows should exhibit leadership skills to complete their own projects
- Strong preference for college juniors and above
- Commit for a minimum of nine weeks
- Hours are 9-5, and fellows must be able to work at least 20 hours a week, though 40 hours per week is preferred
- There is no tuition cost to do the fellowship, and fellows will be awarded \$250 a month as a transportation reimbursement
- The fellowship takes place in Rockville, MD (office is a short distance from the White Flint Metro Station)
- Your cover letter must explain why this fellowship in particular is of interest to you and what you "bring to the table." You must discuss in your cover letter why you believe that you have the skills, focus, and independent drive to make a positive difference in your time with us at RespectAbility.

**About Us:** RespectAbility is a non-profit organization whose mission is to reshape the

attitudes of American society so that people with disabilities can more fully participate in and contribute to society; and to empower people with disabilities to achieve as much of the American dream as their abilities and efforts permit.

*RespectAbility provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, RespectAbility complies with applicable state and local laws governing nondiscrimination in employment. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training. RespectAbility expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status.*

**To apply: send your cover letter and resume to [jenniferm@respectabilityusa.org](mailto:jenniferm@respectabilityusa.org) and [tonyak@respectabilityusa.org](mailto:tonyak@respectabilityusa.org)**